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ORIGINAL

ORDINANCE NO. 1304

AN ORDINANCE OF THE CITY OF REDMOND, WASHINGTON,
AMENDING REDMOND MUNICIPAL CODE SECTIONS
2.32.020, 2.32.040, 2.32.060 AND 2.32.070,
ADDING A NEW SECTION 2.32.035 ALL RELATING TO
STANDING COMMITTEES OF THE CITY COUNCIL

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO
ORDAIN AS FOLLOWS

Section 1. Section 2.32.020 of the Redmond Municipal
Code is hereby amended to read as follows:

2.32.020 Function and Purpose. The standing committees shall function to inform and educate the Council on existing City programs and issues, to provide an opportunity to explore the implications of policy alternatives as part of the policy development process, and to serve in an advisory capacity to the Council as a whole in reviewing policy matters referred to them by the Council, and such other matters as the whole Council by simple majority vote may direct. The committees shall have no power or authority to commit the City or to take any binding action on their part without the express authorization of the Council as a whole. The committees shall be concerned primarily with policy matters and matters vested in the legislative body of the City and shall not become involved in the administration of the City government and City interests. In general, the purpose of each committee shall be to review matters within the following subject areas:

- (1) Finance: The review, analysis and recommendation of financial policy. Analysis of the budget process, proposed budgets and other financial programs with respect to overall City policy;
- (2) Public Safety: Law enforcement and fire protection; health and safety regulations; animal control; civil defense; and questions involving the public health and safety;
- (3) Public Works: Street and right-of-way improvements, maintenance and operation; public utilities, including storm drainage, sanitary sewers, water, coordination with special purpose districts and other municipal utilities, and supervision over privately-owned public utilities; public buildings and improvements; construction and building codes and regulations; and generally, projects and facilities within the area of public works;
- (4) Human Resources: Operation and function of City library facilities; parks and recreational needs; civil improvement needs and facilities; municipal cemetery; coordination of educational programs and facilities; programs and facilities for senior citizens, underprivileged and handicapped persons, minorities and low-income families; and, generally, areas involving the preservation, protection and advancement of human concerns;
- (5) Planning: Comprehensive and coordinated land use planning and management; energy; subdivisions and plats; preservation and protection of greenbelts,

floodplains, shorelines and natural amenities; annexation and area planning; and, generally, the supervision and control of the development and land use process;

(6) Public Administration/Intergovernmental: Function and operation of municipal government through its departments, boards, and appointive officers, both internally and through relationships with other governmental entities; personnel management policies, including salary and compensation plans, working conditions and employment benefits; public records and documents; public relations and information; inventory and control of municipally owned public property; comprehensive municipal insurance coverage; and, generally, policy areas dealing with public administration; Council rules and procedure; matters relating to conflict of interest questions and code of ethics for public officials; campaign practices and expenditures; intergovernmental relations; and, generally, matters relating to the conduct of municipal affairs, its rules and ethics.

Section 2. A new section 2.32.035 of the Redmond Municipal Code is hereby enacted to read as follows:

2.32.035 Calling of Meetings. Committee meetings can be called in any of the following ways:

- A. Regarding issues upon which the committee is to advise the Council on policy alternatives or allocation of resources; such issues shall be directed to the committee by a majority of the Council.
- B. Regarding subjects which fall under the committee functions to inform and educate Council members on City programs and issues and to provide an opportunity for exploring the implications of policy alternatives as part of the policy development process (i.e., receiving progress reports, exploring alternatives, communicating areas of concern, etc.); such subjects may be placed on the committee's agenda and meetings to discuss the items may be convened by the chairperson at his/her discretion subject to the provisions for calling committee meetings provided for in section 2.32.040 of this ordinance.
- C. Regarding matters of concern to the administration; such meetings may be sought by the Mayor by requesting that the chairperson or Council president initiate the call of such a committee meeting.

Section 3. Section 2.32.040 of the Redmond Municipal Code is hereby amended to read as follows:

2.32.040 Meetings. The date time and place of each meeting shall be announced at a preceding regular or special Council meeting. Notice of the meeting shall be given in compliance with RCW Chapter 4.30, the Open Public Meetings Act, provided, that scheduling difficulties precluding compliance with the foregoing notice requirements shall not prevent the holding of a meeting. At their first meeting in each year all Council committees should adopt annual committee goals identifying what the committee intends to accomplish. All Council committees should meet at least every three months, either on a quarterly or staggered basis.

Section 4. Section 2.32.060 of the Redmond Municipal

Code is hereby amended to read as follows:

2.32.060 Reports. At the Council meeting immediately following each committee meeting, in the appropriate place on the Council agenda, a report from the standing committees shall be made by the committee chairperson or an alternate designated by the chairperson. A minority report may be given by any committee member who dissents from the report by the majority. Oral reports shall be sufficient, unless a Council majority feels that a written report should be furnished.

Section 5. Section 2.32.070 of the Redmond Municipal

Code is hereby amended to read as follows:

2.32.070 Staffing. When needed, staff assistance to a committee shall be assigned by the Mayor.

Section 6. This ordinance, being an administrative action, is not subject to referendum and shall take effect five (5) days after its passage and publication in the City's official newspaper of the attached summary, which is hereby approved.

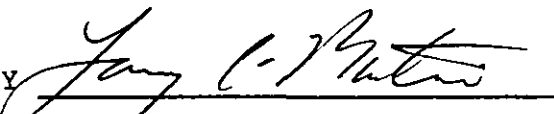
APPROVED:


MAYOR, DOREEN MARCHIONE

ATTEST/AUTHENTICATED:


CITY CLERK, DORIS A. SCHAIBLE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

BY 

FILED WITH THE CITY CLERK: February 26, 1986
PASSED BY THE CITY COUNCIL: March 18, 1986
SIGNED BY THE MAYOR: March 19, 1986
PUBLISHED: March 23, 1986
EFFECTIVE DATE: March 28, 1986
ORDINANCE NO. 1304